

Forward Plan

April - July 2013

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 5 March 2013



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<i>Leader of the Council</i> Councillor Ian Hudspeth	Strategy; corporate and community leadership; strategic communications; major external Partnerships; regional issues; Economic development; Finance Oxford City Council liaison and Oxford City Local Strategic Partnership
<i>Deputy Leader of the Council</i> Councillor Rodney Rose	Transport; internal management West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership
<i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian	Adult social services and health including Public Health
<i>Cabinet Member for Business & Communications</i> Councillor Nick Carter	Customer Services; Communications; ICT; support to SME's South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership
<i>Cabinet Member for Children & the Voluntary Sector</i> Councillor Louise Chapman	Statutory lead member for Children's Services; voluntary and community sector; Big Society Fund
<i>Cabinet Member for Education</i> Councillor Melinda Tilley	Education
<i>Cabinet Member for Police & Policies</i> Councillor Kieron Mallon	Police issues; equalities and community safety; property and facilities management Cherwell District Council liaison and Cherwell Local Strategic Partnership
<i>Cabinet Member for Growth & Infrastructure</i> Councillor Hilary Hibbert-Biles	Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management
<i>Cabinet Member for Safer & Stronger Communities</i> Councillor Mrs J. Heathcoat	Fire and rescue; trading standards; emergency planning; Community Services (coroner's; gypsies and travellers; libraries; cultural services; registration) Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Governance Review

For Cabinet to consider and comment upon the final report of the Governance Review led by Strategy & Partnerships Scrutiny Committee prior to Council.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Consultation with members of the council

Report By: Chief Executive

Contact: Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384, Peter Clark, Head of Law & Governance Tel: (01865) 323907
Ref: 2013/026

2012/13 Financial Monitoring & Business Strategy Delivery Report - February 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/150

Delegated Powers of the Chief Executive - April 2013

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2012/151

Provisional 2012/13 Revenue and Capital Outturn

To consider the 2012/13 outturn report and agree carry forwards and virements.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995
Ref: 2013/003

2013/14 Financial Monitoring & Business Strategy Delivery Report - May 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
Ref: 2013/002

Treasury Management 2012/13 Outturn

To review Treasury Management activity in 2012/13 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978
Ref: 2013/027

Delegated Powers of the Chief Executive - July 2013

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2013/028

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

(including Transport)

KEY DECISIONS

Future Witney Transport Infrastructure

To implement improvements to the current Ducklington/Station Lane junction. Approval is sought to progress design to enable delivery of a capital scheme in 2014.

To consider the overall transport strategy for Witney, in line with the proposals for growth contained in West Oxfordshire District Council's Local Plan.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Revenue Expenditure > £500,000

Exempt Information: None

Consultations: District Council

Report By: Director for Environment & Economy

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647

Ref: 2013/029

Bus Subsidies : Routes in the Banbury and Bicester Area

To seek decision on the future provision of subsidised bus services for which subsidy contracts are due to terminate in June 2013.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex 2

Consultations: County Councillors, parish councils, district councillors and other stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Trevor Askew, Service Manager - Operational Client Contracts Tel: (01865) 323678 Ref: 2013/009

Bus Subsidies : Services Formerly Operated by RH Buses

The report seeks decisions on contract awards for ongoing coverage of services formerly operated by RH Buses.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex 2

Consultations: County Councillors, parish councils, district councillors and other stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Trevor Askew, Service Manager - Operational Client Contracts Tel: (01865) 323678 Ref: 2013/010

NON-KEY DECISIONS

Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2012

Quarterly Performance Monitoring report.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384 Ref: 2012/137

Proposed Parking Restrictions - Station Road, Chinnor

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/162

Proposed Prohibition of Motor Vehicles - Tollgate Cottage Road, Williamscott

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/011

Proposed Disabled Persons Parking Places - Oxford City, South Oxfordshire, Vale of White Horse and West Oxfordshire

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholder and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/012

Proposed Residents Parking Scheme - Elms Road, Botley

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/014

Proposed Residents Parking Scheme - Cutteslowe Area

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/015

Proposed Prohibition of Motor Vehicles - Thorpe Way/Alma Road, Banbury

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/016

Proposed Parking Restrictions at Rockhill Farm Court and Zebra Crossing at Over Norton Road, Chipping Norton

To see approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2013/024

Proposed Pedestrian Crossing and Associated Enhancements - Ardley

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 21 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2013/025

Staffing Report - Quarter 4

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2012/169

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 6 June 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/017

Tree Management Policy - Refresh of Existing Policy to Reflect Changes in the Local Environment

To seek approval to the revised policy.

Decision Maker and Target Date: **Deputy Leader, 6 June 2013**

Key Decision: No

Exempt Information: None

Consultations: Growth & Infrastructure Scrutiny Committee

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435 Ref: 2013/020

Proposed Zebra Crossing - Preston Road, Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 6 June 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/013

Corporate Plan Performance and Risk Management Report for the 4th Quarter 2012

Quarterly Performance Monitoring report.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384 Ref: 2013/004

CABINET MEMBER: ADULT SERVICES

KEY DECISIONS

S75 Agreement - All Client Groups

To seek approval for the Pooling of Health & Social Care budgets for services to meet the key priority of integrated health & social care within the Health & Wellbeing Strategy.

Decision Maker and Target Date: **Cabinet Member for Adult Services, 19 March 2013 (please note change from Cabinet to Cabinet Member – date is the same)**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: None

Consultations: Clinical Commissioning Group Executive Team, Clinical Commissioning Group - Shadow Board, Oxfordshire County Council - Adult Social Care Group, ACE Partnership Programme Board, Health & Wellbeing Partnership - Adults Board, Adult Social Care Scrutiny Committee, Key Stakeholders
Initial briefings and regular updates

Report By: Director for Social & Community Services

Contact: Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968 Ref: 2012/124

Deferred Interest Loans to Support the Adaption of Homes for Disabled Adults and Children

To seek approval for the new financial assessment and charging process for deferred interest loans.

Decision Maker and Target Date: **Cabinet Member for Adult Services, 16 April 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Maria Melbourne, Service Manager South Tel: (01865) 323275

Ref: 2013/036

Older People's Strategy

To seek endorsement of the joint strategy for older people – which sets the direction for meeting the needs of the county's older people.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: Online questionnaire on the Board's Public Involvement Network website.

Consultation from 30 November 2012 to 1 February 2013.

Report By: Director for Social & Community Services

Contact: Alan Sinclair, Lead Commissioner for Older People Tel: (01865) 323665

Ref: 2013/022

Director of Public Health Annual Report

To recommend Council to receive the report and note its recommendations.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director of Public Health

Contact: Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707

Ref: 2012/148

Care Home Fees

To decide the way forward following consultation on the agreed proposals.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: None

Consultations: Consultation with providers

Report By: Director for Social & Community Services

Contact: Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682

Ref: 2012/174

Joint Carers Strategy

To seek endorsement of the joint Carers Strategy which sets the direction for meeting the needs of the county's carers.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: Via the Public Involvement Network. Open 10 December 2012 until 1 February 2013. Results to be published by 1 June 2013

Report By: Director for Social & Community Services

Contact: Alan Sinclair, Lead Commissioner for Older People Tel: (01865) 323665

Ref: 2013/023

Adult Social Care Charging Policy

To seek approval for a revised charging policy for adult social care.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: None

Consultations: Stakeholders via focus groups, E-consultation and targeted consultation with those directly affected.

Report By: Deputy Director - Adult Social Care

Contact: Sarah Fogden, Finance Business Partner (Adult Social Care) Tel: 07557 082613, Ben Threadgold, Strategy Manager Tel: (01865) 328219

Ref: 2013/037

NON-KEY DECISIONS

NIL

CABINET MEMBER: BUSINESS & COMMUNICATIONS

KEY DECISIONS

Better Broadband Programme - Contract Approval

To consider an update on progress over the procurement for 'better broadband' and to make a decision over a contract award.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Graham Shaw, Deputy Director for Environment & Economy -
Oxfordshire Customer Services Tel: 07939069084

Ref: 2012/195

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & THE VOLUNTARY SECTOR

KEY DECISIONS

Placement Strategy for Children In and On the Edge of Care

To agree proposals for a placement strategy.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Professional colleagues and schools

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098

Ref: 2013/035

NON-KEY DECISIONS

Chill Out Fund 2012/13 - March 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 11 March 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/168

CABINET MEMBER: EDUCATION

KEY DECISIONS

Statutory Notice: Proposal to Expand Windmill Primary School, Oxford

If objections are received, a final decision is sought on the proposal to expand the school to 3 form entry.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2012/178

Stage Two Statutory Notice Proposal to Alter the Lower Age Range at St Gregory the Great Catholic School, Oxford

A final decision is sought on the proposal by the Governing Body of St Gregory the Great Catholic School on its proposal to alter the lower age range of the school to become an all-age school with an age range of 3-18 from September 2013.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/183

NON-KEY DECISIONS

Statutory Notice: Proposal to Expand Five Acres Primary School, Ambrosden

If no objections are received, a final decision is sought on the proposal to expand the school to 2 form entry.

Decision Maker and Target Date: **Cabinet Member for Education, 11 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/175

Stage Two Statutory Notice Proposal for Change of Category for Bletchingdon Parochial CE Primary School

A final decision is sought on the proposal by the Governing Body of Bletchingdon Parochial CE Primary School on their proposal to change the category of the school from Voluntary Controlled to Voluntary Aided.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/184

Stage One Public Consultation on Proposed Expansion of St Joseph's Catholic Primary School, Oxford

If objections are received, a decision is sought on whether to support the Governing Body in its desire to publish a statutory notice in relation to expanding St Joseph's Catholic Primary School to 2 form entry from September 2014.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/180

Stage One Public Consultation on Proposed Expansion of Wolvercote Primary School, Oxford

If objections are received, a decision is sought on whether to publish a statutory notice in relation to expanding Wolvercote Primary School to 1.5 form entry from September 2014.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/182

Option Appraisal Conclusions on Cutteslowe Primary School Foundation Stage Areas

To determine whether funding should be allocated in the Capital Programme to the reconfiguration or expansion of the Foundation Stage teaching area at Cutteslowe Primary School, Oxford.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Option Appraisal completed by Capita Carillion Symonds

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/007

Proposal to Alter the Lower Range at St Peter's CE(A) Primary School, Cassington

To determine whether to publish a statutory notice to lower the age range to create an Foundation Stage Unit.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2012/185

Longworth Primary School

To seek approval to publish a Statutory Notice to alter the lower age range to create a Foundation Stage Unit.

Decision Maker and Target Date: **Cabinet Member for Education, 20 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2012/158

Alteration of Lower Age Range for Bampton CE Primary School

If no objections received, final decision on whether Bampton CE Primary School alters its lower age range in order to admit 3 year olds and "take over" the pre-school on site.

Decision Maker and Target Date: **Cabinet Member for Education, 20 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2013/030

Alteration of Lower Age Range for Bampton CE Primary School

If objections received, final decision on whether Bampton CE Primary School alters its lower age range in order to admit 3 year olds and “take over” the pre-school on site.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2013/031

Results of New Schools for Didcot Public Consultation, and Subsequent Academy Specification

To seek approval of specification for shortlisting proposals for new academies in Great Western Park, Didcot.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2013/034

Expansion and Alteration of Lower Age Range for Bletchingdon Parochial CE Primary School

If no objections received, whether to support the Governing Body in its wish to publish a statutory notice on expansion and alteration of age range (linked to planned relocation of school within Bletchingdon village).

Decision Maker and Target Date: **Cabinet Member for Education, 15 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2013/032

Expansion and Alteration of Lower Age Range for Bletchington Parochial CE Primary School

If objections received, whether to support the Governing Body in its wish to publish a statutory notice on expansion and alteration of age range (linked to planned relocation of school within Bletchington village).

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/033

CABINET MEMBER: GROWTH & INFRASTRUCTURE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Joint Municipal Waste Management Strategy 2012

To consider a draft Oxfordshire Waste Strategy.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113

Ref: 2012/141

Direct Construction of Infrastructure by Developers

To consider proposed guidance on the direct construction of infrastructure by Developers and seek approval to proceed on the development as outlined in the report.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: Yes - Categories 3 & 5 - commercial sensitive information and legal issues - Annex

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Chris Kenneford, Service Manager - Planning & Regulations Tel: (01865) 815615 Ref: 2013/018

CABINET MEMBER: POLICE & POLICIES

KEY DECISIONS

Bayards Hill Primary School - Redevelopment Project

To gain Cabinet approval for the release of capital funding.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Trevor Askew, Service Manager - Operational Client Contracts Tel: (01865) 323678 Ref: 2013/021

NON-KEY DECISIONS

NIL

CABINET MEMBER: SAFER & STRONGER COMMUNITIES

KEY DECISIONS

Trading Standards Service Policy for the Provision of Business Advice and Support Services

To consider proposals for a new approach to the provision of business advice and support including enhanced services provided on a cost recovery basis.

Decision Maker and Target Date: **Cabinet Member for Safer & Stronger Communities, 19 March 2013 (please note change of date at the request of the Cabinet Member)**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791 Ref: 2013/008

NON-KEY DECISIONS

NIL

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. March 2013 items included for ease of reference.

Cabinet - 19 March 2013

- **Governance Review** 2013/026
Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384, Peter Clark, Head of Law & Governance Tel: (01865) 323907
- **Future Witney Transport Infrastructure** 2013/029
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2012** 2012/137
Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384
- **Statutory Notice: Proposal to Expand Windmill Primary School, Oxford** 2012/178
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Stage Two Statutory Notice Proposal to Alter the Lower Age Range at St Gregory the Great Catholic School, Oxford** 2012/183
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Stage Two Statutory Notice Proposal for Change of Category for Bletchingdon Parochial CE Primary School** 2012/184
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Joint Municipal Waste Management Strategy 2012** 2012/141
Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113
- **Bayards Hill Primary School - Redevelopment Project** 2013/021
Trevor Askew, Service Manager - Operational Client Contracts Tel: (01865) 323678

Cabinet - 16 April 2013

- **2012/13 Financial Monitoring & Business Strategy Delivery Report - February 2013** 2012/150
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Delegated Powers of the Chief Executive - April 2013** 2012/151
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Stage One Public Consultation on Proposed Expansion of St Joseph's Catholic Primary School, Oxford** 2012/180
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Stage One Public Consultation on Proposed Expansion of Wolvercote Primary School, Oxford** 2012/182
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Option Appraisal Conclusions on Cutteslowe Primary School Foundation Stage Areas** 2013/007
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Direct Construction of Infrastructure by Developers** 2013/018
Chris Kenneford, Service Manager - Planning & Regulations Tel: (01865) 815615

Cabinet - 21 May 2013

- **Staffing Report - Quarter 4** 2012/169
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Better Broadband Programme - Contract Approval** 2012/195
Graham Shaw, Deputy Director for Environment & Economy - Oxfordshire Customer Services Tel: 07939069084
- **Alteration of Lower Age Range for Bampton CE Primary School** 2013/031
Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617
- **Results of New Schools for Didcot Public Consultation, and Subsequent Academy Specification** 2013/034
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Placement Strategy for Children In and On the Edge of Care** 2013/035
Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098

Cabinet - 18 June 2013

- **Provisional 2012/13 Revenue and Capital Outturn** 2013/003
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995
- **Corporate Plan Performance and Risk Management Report for the 4th Quarter 2012** 2013/004
Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384
- **Older People's Strategy** 2013/022
Alan Sinclair, Lead Commissioner for Older People Tel: (01865) 323665
- **Director of Public Health Annual Report** 2012/148
Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707
- **Care Home Fees** 2012/174
Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682

Cabinet - 16 July 2013

- **2013/14 Financial Monitoring & Business Strategy Delivery Report - May 2013** 2013/002
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Treasury Management 2012/13 Outturn** 2013/027
Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978
- **Delegated Powers of the Chief Executive - July 2013** 2013/028
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Joint Carers Strategy** 2013/023
Alan Sinclair, Lead Commissioner for Older People Tel: (01865) 323665
- **Adult Social Care Charging Policy** 2013/037
Sarah Fogden, Finance Business Partner (Adult Social Care) Tel: 07557 082613, Ben Threadgold, Strategy Manager Tel: (01865) 328219
- **Expansion and Alteration of Lower Age Range for Bletchington Parochial CE Primary School** 2013/033
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Deputy Leader - 21 March 2013

- **Bus Subsidies : Routes in the Banbury and Bicester Area** 2013/009
Trevor Askew, Service Manager - Operational Client Contracts Tel: (01865) 323678
- **Bus Subsidies : Services Formerly Operated by RH Buses** 2013/010
Trevor Askew, Service Manager - Operational Client Contracts Tel: (01865) 323678
- **Proposed Parking Restrictions - Station Road, Chinnor** 2012/162
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Prohibition of Motor Vehicles - Tollgate Cottage Road, Williamscott** 2013/011
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Disabled Persons Parking Places - Oxford City, South Oxfordshire, Vale of White Horse and West Oxfordshire** 2013/012
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Residents Parking Scheme - Elms Road, Botley** 2013/014
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Residents Parking Scheme - Cutteslowe Area** 2013/015
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Prohibition of Motor Vehicles - Thorpe Way/Alma Road, Banbury** 2013/016
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions at Rockhill Farm Court and Zebra Crossing at Over Norton Road, Chipping Norton** 2013/024
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Pedestrian Crossing and Associated Enhancements - Ardley** 2013/025
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Deputy Leader - 6 June 2013

- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Tree Management Policy - Refresh of Existing Policy to Reflect Changes in the Local Environment** 2013/020
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435
- **Proposed Zebra Crossing - Preston Road, Abingdon** 2013/013
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Cabinet Member for Adult Services - 19 March 2013

(Please note change from Cabinet to Cabinet Member – date is the same)

- **S75 Agreement - All Client Groups** 2012/124
Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968

Cabinet Member for Adult Services - 16 April 2013

- **Deferred Interest Loans to Support the Adaption of Homes for Disabled Adults and Children** 2013/036
Maria Melbourne, Service Manager South Tel: (01865) 323275

Cabinet Member for Children & the Voluntary Sector - 11 March 2013

- **Chill Out Fund 2012/13 - March 2013** 2012/168
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Education - 11 March 2013

- **Statutory Notice: Proposal to Expand Five Acres Primary School, Ambrosden** 2012/175
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Education - 22 April 2013

- **Proposal to Alter the Lower Range at St Peter's CE(A) Primary School, Cassington** 2012/185
Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617

Cabinet Member for Education - 20 May 2013

- **Longworth Primary School** 2012/158
Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617
- **Alteration of Lower Age Range for Bampton CE Primary School** 2013/030
Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617

Cabinet Member for Education - 15 July 2013

- **Expansion and Alteration of Lower Age Range for Bletchingdon Parochial CE Primary School** 2013/032
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Safer & Stronger Communities - 19 March 2013

(Please note change of date at the request of the Cabinet Member)

- **Trading Standards Service Policy for the Provision of Business Advice and Support Services** 2013/008
*Richard Webb, Trading Standards & Community Safety Manager
Tel: (01865) 815791*



Forward Plan April – July 2013

Notice of an Additional Item for the Cabinet Member for Education Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Education on 22 April 2013 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet for Education on 22 April so that an adequate level of nursery provision in the area is maintained for the start of the September 2013 term.

Cabinet Member for Education, 22 April 2013

Hill View Primary School, Banbury - Alteration of Lower Age Limit to Create a Foundation Stage Unit (FSU)

To seek approval to publish a Statutory Notice if no objection received.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April
2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years &
Childcare Tel: (01865) 810617 Ref: 2013/048

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

3 April 2013